NAZARETH COLLEGE

CRICOS PROVIDER NO. 01097M

COMPLETION WITHIN THE EXPECTED DURATION OF STUDY

IN ACCORDANCE AND COMPLIANCE WITH THE NATIONAL CODE OF PRACTICE FOR REGISTRATION AUTHORITIES AND PROVIDERS OF EDUCATION AND TRAINING TO OVERSEAS STUDENTS 2007

STANDARD 9
Standard 9- Completion within the expected duration of study.

Outcome of Standard 9

Nazareth College will monitor the enrolment load of students to ensure they complete the course within the duration specified in their COE and do not exceed the allowable portion of online or distance learning. Nazareth College only enables students to extend the expected duration of study for the course through the issuing of a new COE in limited circumstances.

9.1. Nazareth College has and implements documented policies and procedures for monitoring the progress of each student to ensure that at all times the student is in a position to complete the course within the expected duration as specified on the students’ COE. In monitoring this enrolment load, Nazareth College will ensure that in each compulsory study period for a course, the student is studying at least one unit that is not by distance or online learning.

9.2. Nazareth College will only extend the duration of the student’s study where it is clear that the student will not complete the course within the expected duration, as specified on the student’s COE, as the result of:

a) Compassionate or compelling circumstances (e.g. illness where a medical certificate states that the student was unable to attend classes or where Nazareth College was unable to offer a Pre-requisite unit)

b) Nazareth College implementing its intervention strategy for students who were at risk of not meeting satisfactory course progress, or

c) An approved deferment or suspension of study has been granted under Standard 13

9.3. Where there is a variation in the student’s enrolment load which may affect the students expected duration of study in accordance with 9.2, Nazareth College will record this variation and the reasons for it on the student file. Nazareth College will correctly report the student via PRISMS and / or issue a new COE when the student can only account for the variation by extending his or her expected duration of study.

9.4. Nazareth College may allow the student to undertake no more than 25 percent of the student’s total course by distance and / or online learning. However Nazareth College will not enrol the student exclusively in distance or online learning units in any compulsory study period.

9.5. Except in the circumstances specified in 9.2, the expected duration of study specified in the student’s COE must not exceed the CRICOS registered course duration.