



NAZARETH COLLEGE

A Catholic Co-educational Secondary College
Manning Drive, Noble Park North VIC 3174
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Nazareth College promotes the safety, wellbeing and inclusion of all children and young people.

Learning Diversity Leader POL 2 ROLE DESCRIPTION

- ✓ Provide in-class support for students
- ✓ Coordinate learning support for students with specific learning needs
- ✓ Coordinate and supervise the Learning Support Officers in their work with selected students
- ✓ Liaise with Visiting Support Services teachers
- ✓ Liaise with the Director of Studies and the College Wellbeing Team to provide support for students
- ✓ Coordinate Special Arrangements for students as required
- ✓ Liaise with the College Transition Coordinator, College Registrar and Heads of House regarding the wellbeing of new students with special learning needs and their support within the House System
- ✓ Coordinating the testing of students to determine the type and level of intervention required where appropriate
- ✓ Coordinate applications and processes regarding Personalised Learning Programs, Program Support Groups and NCCD funding for students with additional learning needs including processes for the collection and collation of NCCD and Learning Adjustment evidence
- ✓ Lead the Learning Area in the organisation of special projects and events (eg. Open School, Showcase, Subject Selection, Information Evenings, competitions, examinations etc.)
- ✓ Is a member of the College Curriculum Differentiation Team
- ✓ Collaboratively engage with subject teachers to ensure classwork, examinations and other assessments are both constructed and organised effectively to ensure optimal learning experiences for students and to ensure our curriculum is Inclusive and accessible to all students
- ✓ Coordinate and oversee
 - ❖ The effective multistage screening of students
 - ❖ The monitoring of student progress

and ensure data-driven decision-making processes are employed using a multi-levelled prevention/intervention approach to support students.

- ✓ Investigate and lead staff in the development of an adjusted curriculum, the introduction of new programs and activities to engage and challenge high achievers in their learning
- ✓ Oversee the appraisal of OH&S requirements on Camps and Excursions for students with special learning needs and share recommendations with Camp or Excursion Organiser
- ✓ Oversee the post-secondary school transition of identified students in conjunction with the Careers Adviser

- ✓ Work closely with the Applied Learning Coordinator, Careers Adviser and Outside Organisations to provide, where appropriate, quality VET pathways and supported SBATs to students who have special learning needs
- ✓ Work with the College Psychologist, Director of Studies and Careers Advisor to provide support for Special Exam Arrangements (Years 9 - 12) and SEAS Applications (Year 12)
- ✓ Oversee the management of Student Notes on the Simon database to assist staff in implementing suitable strategies and making adjustments that will benefit students with special learning needs
- ✓ Provide Professional Learning for staff about innovations in Learning Diversity and Quality Teaching practices
- ✓ This role may also include a teaching component
- ✓ Any other duties as directed by the Principal.

A willingness to support the Catholic identity of the College is essential.